



**U.S. SENATOR JIM WEBB  
Service Academy Nomination  
Application Packet  
Class Entering 2012**

One of the greatest honors that I have as a member of Congress is the opportunity to nominate excellent young Virginians as candidates to the U.S. Military Academy, U.S. Naval Academy, U.S. Air Force Academy, and U.S. Merchant Marine Academy. To make this process open to as many young people as possible, I have established procedures that ensure a fair and objective assessment while producing the best-qualified candidates for the academies.

In order to be eligible for nomination, students must be at least 17 years old but not older than 22 years old (as of July 1 of the year of admission); they must be legal citizens of the U.S. as of November 1 of the application year; they must be unmarried with no legal obligations to support children or other dependents; and they must be legal residents of the Commonwealth of Virginia. If you meet these requirements, I welcome your application.

It is essential that you follow all of the steps in the application process in order to receive full consideration for nomination to a Service Academy. You may begin submitting applications on **JULY 1, 2011**, and all applications must be postmarked by **SEPTEMBER 30, 2011** for consideration for next summer's entering class. Submit **one** mailing with all of the components of a complete application (with the exception of ACT or SAT scores) by the September deadline. **Late applications will not be accepted.** Applications are available in hard copy or electronically via my website or via email.

All correspondence and questions related to academy nominations should be directed to:

U.S. Senator Jim Webb  
Attn: Service Academy Coordinator  
7309 Arlington Blvd., Suite 316  
Falls Church, VA 22042  
Phone: (703) 573-7090  
Fax: (703) 573-7098

[Academy\\_coordinator@webb.senate.gov](mailto:Academy_coordinator@webb.senate.gov)

Thanks for your interest, and I look forward to reviewing your applications.

### Application Schedule

My office will begin accepting application packets on **JULY 1, 2011** and the deadline for submitting a packet is **SEPTEMBER 30, 2011**. Your application must be postmarked by this date in order for it to be considered for next summer's entering class. My office will make every attempt to confirm receipt of your application packets, but if you have not received confirmation by October 31, 2011, please contact my Academy Coordinator.

July 1, 2011	Applications Accepted
September 30, 2011	Application Deadline (postmark date)
October 1, 2011	Review of completed packages begins
January 31, 2012	Nominations submitted to academies
February 2012	Status notifications sent to applicants

Please note that our office does not schedule interviews as a part of our review process.  
***Applications will not be accepted after the September 30, 2011 deadline has passed.***

### Application Requirements

Those persons interested in a nomination should read the guidelines carefully, following all of the steps necessary in order to be considered for nomination.

Application Form – Return the completed Application for Nomination

- **Application Form** – Return the completed Application for Nomination
- **Letters of Recommendation** – Submit **no more than three letters** of recommendation, one of which must come from a high school administrator or teacher, from people who can assess your intellect, character, and suitability for military service. *Have these persons send the letters to you in sealed envelopes with their signatures across the seal.*
- **Official Transcripts** – Submit copies of **official** transcripts from all schools attended with school officials' signature across the seal.
- **Standardized Test Results** – Have your scores sent directly to my office from the testing services, using SAT code **0236** or ACT code **7191**. If your high school includes your ACT or SAT scores on your official transcript, these scores will be accepted.
- **Personal Essay** – In two pages or less (500-1,000 words), write an essay that provides insight into: 1) why you desire to attend a U.S. Service Academy, 2) why you would be a good candidate for admission, and 3) your plans for future military service in the event that you are not admitted to a service academy. Please attach the essay to the application form.
- **Resume** – Provide a detailed listing of your academic, community service, extracurricular and athletic activities and other notable accomplishments. Please attach the essay to the application form.

### **Service Academy Information**

The President of the United States, Vice President of the United States, Members of Congress and other agencies and organizations have the authority to nominate persons for admission to a Service Academy. Applicants should direct any questions regarding the admissions process for a particular Academy to that institution's Admissions office.

Applicants are responsible for initiating a pre-candidate file at each Academy to which they are seeking a nomination. Addresses, phone numbers and website information for the Academies are provided below.

#### **U.S. Naval Academy**

Office of Admissions  
117 Decatur Road  
Annapolis, MD 21402  
Phone: 888-249 7707  
[www.usna.edu](http://www.usna.edu)

#### **U.S. Military Academy**

Office of Admissions  
Building 606  
West Point, NY 10996  
Phone: 800-822-2769  
[www.usma.edu](http://www.usma.edu)

#### **U.S. Air Force Academy**

Office of Admissions  
2304 Cadet Drive, Suite 200  
USAF Academy Co 80840  
Phone: 800-443-9266  
[www.usafa.edu](http://www.usafa.edu)

#### **U.S. Merchant Marine Academy**

Office of Admissions  
300 Steamboat Road, Wiley Hall  
Kings Point, NY 11024-1699  
Phone: 866-546-4778  
[www.usmma.edu](http://www.usmma.edu)



**Note: Congressional nominations are not required for admission to the U.S. Coast Guard Academy. For more information regarding admission to this Academy, contact the Admissions Office at (860)444-8500.**

**Personal Data**

Full Legal Name:

Social Security Number:

Date of Birth:

Permanent Home/Legal Address:

Temporary Address (if applicable):

Home Telephone:

Other Telephone:

Are you a U.S. Citizen (circle)? Yes                      No

Name of Parent(s)/Legal Guardian(s):

Parent(s)/Legal Guardian(s) Place of Employment:

Work Phone of Parent(s)/Legal Guardian(s):

House of Representatives District:

Other Congressional Offices to which you are applying for nominations:

**Academic Data**

Currently Attending:

\_\_\_ High School    \_\_\_ 2 –yr. college    \_\_\_ 4 – yr. College    \_\_\_ Prep School

Name of High School(s):

Date of Graduation:

High School GPA (weighted):

GPA (un-weighted):

SAT scores: Math \_\_\_\_\_ Verbal \_\_\_\_\_ Writing \_\_\_\_\_

ACT Scores: English \_\_\_\_\_ Math \_\_\_\_\_ Reading \_\_\_\_\_ Science \_\_\_\_\_

### **Academy Preference**

Please rank the academies to which you will accept a nomination in order of preference (1-4), and only include those to which you are applying for admission. Due to the high number of highly –qualified applicants seeking nominations, **it is highly possible that applicants may be nominated for an academy other than their first choice, If you do not wish to be considered for a particular academy, please leave that line blank.**

\_\_\_\_\_ U.S. Air Force Academy

\_\_\_\_\_ U.S. Merchant Marine Academy

\_\_\_\_\_ U.S. Military Academy

\_\_\_\_\_ U.S. Naval Academy

**Applications must be mailed to my office. Faxed or emailed forms will not be accepted. Please send our completed application and other items to the address below. The applications must be postmarked by September 30, 2011.**

**U.S. Senator Jim Webb**

**Attn: Service Academy Coordinator**

**7309 Arlington Blvd. Suite 316**

**Falls Church, VA 22042**

**Phone: (703) 573-7090**

**Fax: (703) 573-7098**

**[Academy\\_coordinator@webb.senate.gov](mailto:Academy_coordinator@webb.senate.gov)**

**For questions or more information please call: (703) 573-7090**

**Signature:** \_\_\_\_\_

**Printed:** \_\_\_\_\_

**Date:** \_\_\_\_\_

### **Applicant Checklist**

This application must be fully completed and returned to my office. Please make sure that you have included the following:

- \_\_\_ 1.       **Application Form**
- \_\_\_ 2.       **Letters of Recommendation**
- \_\_\_ 3.       **Official Transcripts.**
- \_\_\_ 4.       **Standardized Test Results**
- \_\_\_ 5.       **Essay**
- \_\_\_ 6.       **Resume**